

**Sheffield-Sheffield Lake City Schools
Board of Education Meeting
1824 Harris Rd.
Sheffield Village, OH 44054**

September 25, 2017

5:30 PM Regular Meeting

Administration Center

Mrs. Pat Czech, Member
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen, Member
Mrs. Sheila Lopez, Vice President
Mrs. Lisa Miller, Member
Mr. Michael A. Pissini, Treasurer
Mr. Michael F. Cook, Superintendent



INSPIRE

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EXCITE

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EDUCATE



NOTICE TO PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. The agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He or she, individually, has the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designated to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty (50%) percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending, your interest is appreciated!



Regular Meeting

1. ROLL CALL

"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. CALL TO ORDER

3. OPENING CEREMONIES

Pledge of Allegiance

4. INFORMATIONAL ITEMS

District Report Card Data Presentation – Bruce Bradley, Curriculum Director
MMGW Banner Presentation

5. REVIEW OF OPEN QUESTIONS

6. COMMENTS FROM THE PUBLIC

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."

7. APPROVAL OF THE AGENDA

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

8. TREASURER'S BUSINESS

A. REPORTS

B. BOARD MINUTES

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the Minutes from the following agenda(s):



Regular Meeting – August 28, 2017
Special Meeting – September 13, 2017

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. PAYMENT OF BILLS AND FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. PERMANENT APPROPRIATIONS FOR FY 2018

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Permanent Appropriations for the Fiscal Year 2018.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
 - a. Sarah McCallie, Forestlawn Monitor, 1.5 hrs./day, effective September 21, 2017 to accept another position in the district.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

RESIGNATION AGREEMENT

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the resignation agreement for Robert Schmidt.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



CERTIFIED CONTRACT RENEWAL

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 Year Limited** Contract at the appropriate salary schedule rate as per the Master Agreement effective for the 2017-18 school year.

- a. **Steven Hadgis (*Part Time*)**
- b. **Jennifer Larrick**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

ADMINISTRATIVE SALARY ADJUSTMENT

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following Administrator per the Master Agreement between the Administrators and the Sheffield-Sheffield Lake Board of Education.

- a. **Michael Pissini** 2.5% \$ 94,950.00 + \$ 2373.75 = \$ 97,323.75
- a. **Brent Schremp** M+20 (4%) \$ 95,763.00 + \$ 3,830.52= \$ 99,593.52

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CERTIFIED SALARY ADJUSTMENT

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following certified personnel as per the Master Agreement retro-active to August 23, 2017.

- a. **Kimberly Basinski** M+24 Step 9 \$ 60,185.00
- b. **Julie Keller** M+12 Step 9 \$ 57,926.00
- c. **Meghan Kishman** M Step 3 \$ 44,327.00
- d. **Amy McLaughlin** M+12 Step 13 \$ 67,504.00
- e. **Brittany Rosso** M+24 Step 6 \$ 53,662.00
- f. **Melda Rudlowski** M+24 Step 14 \$ 70,136.00
- g. **Kristin Torbert** M+24 Step 19 \$ 72,871.00

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



CLASSIFIED SALARY ADJUSTMENT

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement.

a.	Theresa Andorka	Pupil Person. Para	Step 14	\$ 16.24 x 10% = \$ 17.86
b.	Christina Hastings	Head Cook	Step 5	\$ 15.25 x 8% = \$ 16.47
c.	Denise Lococo	Asst. Head Cook	Step 21	\$ 17.99 x 8% = \$ 19.43
d.	Kimberly Santoro	Monitor	Step 11	\$ 15.41 x 2% = \$ 15.72

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

DECAF PROPOSALS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

a.	Bridgette Boehm	Young Authors	1.5%	\$ 528.59
b.	Victoria Sullinger	Young Authors	1.5%	\$ 528.59
c.	Mary Cogdell	BIS AM Announce.	4%	\$ 1409.52
d.	Rachel Feimer	BIS Student Council	3%	\$ 1057.17
e.	Debbie Raesler	BIS Student Council	3%	\$ 1057.17
f.	Jamie Mediate	PBIS	2%	\$ 704.78
g.	Kim Pajor	3 rd Grade Guarantee	1.5%	\$ 528.59
h.	Elizabeth Ambrosio	3 rd Grade Guarantee	1.5%	\$ 528.59
i.	Chris Glynn	Guitar Club	.5%	\$ 176.20
j.	Chris Glynn	FLOAT	1.5%	\$ 528.59
k.	Kim Basinski	BMS Bonus Period	1.5%	\$ 528.59
l.	Kellie Palmer	BMS Bonus Period	1.5%	\$ 528.59
m.	Jessica Schremp	Spelling Bee	2.5%	\$ 880.98
n.	Jessica Schremp	BMS Acad. Challenge	2%	\$ 704.78

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.



- a. **Carol Carte**, Cleaner, Forestlawn Elementary, 4 hours per day, Step 1, \$ 12.80 per hour, 179 (minimum days, pro-rated), plus contracted holidays, effective September 26, 2017.
- b. **Brittani Houpt**, Monitor, Knollwood Elementary, 1.5 hours per day, Step 1, \$ 11.97 per hour, 175 (minimum days, pro-rated), plus contracted holidays, effective September 26, 2017.
- c. **Nikki Lutro**, Cleaner, Knollwood Elementary, 8 hours per day, Step 1, \$ 12.80 per hour, 260 days (pro-rated), plus contracted holidays, effective September 26, 2017.
- d. **Sarah McCallie**, Server, Knollwood Elementary, 2.5 hours per day, Step 1, \$ 12.30 per hour, 176 (minimum days, pro-rated), plus contracted holidays, effective September 26, 2017.
- e. **Rose Melko**, Monitor, Forestlawn Elementary, 1.5 hours per day, Step 1, \$ 11.97 per hour, 175 (minimum days, pro-rated), plus contracted holidays, effective September 26, 2017.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

CLASSIFIED SUBSTITUTE

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Lori Clay**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
 - b. **Lisa Fleming**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

SUPPLEMENTAL

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2017-18 school year/season contingent upon successful completion of all payroll requirements and current certifications.
 - a. **Lauren Hooper**, Hummingbirds, Class VI, Step 0, \$ 1,938.00.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



DISTRICT/COMMUNITY VOLUNTEER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district.
 - a. **Jessica Adkisson**, Parent/Community Volunteer, at no cost to the district, effective September 26, 2017.
 - b. **Catherine Cromwell**, Parent/Community Volunteer, at no cost to the district, effective September 26, 2017.
 - c. **Monique Fraley**, Parent/Community Volunteer, at no cost to the district, effective September 26, 2017.
 - d. **Michelle Moreno**, Parent/Community Volunteer, at no cost to the district, effective September 26, 2017.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

10. STANDING COMMITTEE REPORT

Joint Vocational School
Athletic Council
Legislative Liaison
Endowment Fund
S.A.L.T.
Finance

11. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

Next Regular Meeting: October 23, 2017 at Forestlawn Elementary School at 5:30 PM